

STATE OF MAINE

At a meeting of the County Commissioners, begun and holden in Wiscasset, within and for the County of Lincoln, on the third day of December 2024 by adjournment from the nineteenth day of November 2024.

Present: William B. Blodgett
Hamilton Meserve

Minutes

November 19, 2024- Commissioner Blodgett moved to approve, second by Commissioner Meserve; 2-0 vote approved.

Finance Department

Warrants - Finance Director Michelle Richardson presented for approval accounts payable warrant #90 for \$380,977.68. Commissioner Blodgett moved to approve, second by Commissioner Meserve; 2-0 vote approved.

Accounts payable warrant #92 for \$1,605,585.72 was presented. Commissioner Blodgett moved to approve, second by Commissioner Meserve; 2-0 vote approved.

Director Richardson presented payroll warrant #2024-24 for \$242,723.43. Commissioner Blodgett moved to approve, second by Commissioner Meserve; 2-0 vote approved.

Communications

Employee Resignation – Communications Director Tara Doe presented a resignation from Reserve Dispatcher Anita Sprague effective November 7, 2024. Commissioner Blodgett moved to accept with regrets, second by Commissioner Meserve; 2-0 vote approved.

New Hire Recommendation – Director Doe presented a hiring recommendation for a full-time Emergency Communications Officer to Ferdinand Moyet-Rivas, pending a successful background check and medical clearance. Commissioner Blodgett moved to approve, second by Commissioner Meserve; 2-0 vote approved.

Administrator

TBRJ Jail Authority Reappointments – County Administrator Carrie Kipfer updated the Board on two Jail Authority Memberships that require renewal effective December 31, 2024. Commissioner Hamilton Meserve and Chief Deputy Rand Maker are full members of the authority and are eligible for a two-year renewal of their term. Commissioner Blodgett moved to renew both terms, with a new expiration date of December 31,2026, second by Commissioner Meserve; 2-0 vote approved.

Job Description Approval – On behalf of EMA Director Emily Huber, Administrator Kipfer presented a new job description for the EMA Preparedness Coordinator position. This is a new position created in the FY 2025 budget. Commissioner Blodgett moved to approve the job description and authorize posting the vacancy, second by Commissioner Meserve; 2-0 vote approved.

Purchase Authorization – Administrator Kipfer presented an invoice from New England Baling Wire in the amount of \$7,834.69 for the purchase of galvanized wire for the Recycling baler. This is a budgeted purchase. Commissioner Blodgett moved to approve, second by Commissioner Meserve; 2-0 vote approved.

Purchase Authorization – Administrator Kipfer presented an invoice from S. D. Childs & Sons Excavation in the amount of \$3,420.00 for the purchase of 180 yards of gravel for Gore Road in Hibberts Gore. Commissioner Blodgett moved to approve, second by Commissioner Meserve; 2-0 vote approved.

ARPA Funding Allocation - Administrator Kipfer makes the following recommendations to reallocate ARPA funding to different projects:

1. Allocate \$216,349.41 to the Community and Economic Development Planner full-time position created in 2024 and provide funding through 2026. Funds were previously allocated to the Land Use Specialist position that remains unfilled. Commissioner Blodgett moved to approve, second by Commissioner Meserve; 2-0 vote approved.
2. Allocate \$30,000.00 towards ARPA Grant Management expenses, offsetting costs of Lincoln County staff who continue to assist with oversight of Broadband ARPA projects and Affordable Housing ARPA projects. Funding is for expenditures in 2024-2026. Funds were previously allocated to the Land Use Specialist position that remains unfilled. Commissioner Blodgett moved to approve, second by Commissioner Meserve; 2-0 vote approved.
3. Allocate \$37,000 to the existing Community Navigation ARPA contracts with CLC YMCA (\$30,000) and CRC Boothbay Harbor (\$7,000) for increased program expenses in 2025 and 2026. Funds were previously allocated to the Broadband initiative (\$13,000) and the Affordable Housing Initiative (\$24,000) and remain unused by those projects. Commissioner Blodgett moved to approve, second by Commissioner Meserve; 2-0 vote approved.
4. Allocate \$140,000 to an EMA Command Vehicle and related equipment installation. Funds were previously allocated to the Affordable Housing Initiative and remain unused by that project. Commissioner Blodgett moved to approve, second by Commissioner Meserve; 2-0 vote approved.
5. Allocate \$10,000 to the Single Audit expenses that are required for FY 2024-2026 related to the acceptance and distribution of ARPA funds. Services are provided through the County's annual financial audit. Funds were previously allocated to the Affordable Housing Initiative and remain unused by that project. Commissioner Blodgett moved to approve, second by Commissioner Meserve; 2-0 vote approved.

Sheriff's Department

Jail Count – Sheriff Todd Brackett reported the jail count as follows: Lincoln 21, Sagadahoc 31, Knox 28, Penobscot 52, Waldo 28, Androscoggin 06, and Federal 08 for a total of 174.

ACO Contract Renewal – Two Animal Control Officer contract renewals were presented for the Towns of Bristol and Boothbay Harbor. The new terms are from January 1, 2025-December 31, 2025. Commissioner Blodgett moved to approve, second by Commissioner Meserve; 2-0 vote approved.

Payment Authorization – Chief Deputy Rand Maker presented a payment authorization to Lexipol in the amount of \$2,600.00 for Echelon Front Leadership Training for 40 Sheriff's Office employees. Commissioner Blodgett moved to approve, second by Commissioner Meserve; 2-0 vote approved.

Payment Authorization – A payment authorization request for 27 seasonal car wash passes from Coastal Car Wash in the amount of \$3,780.00 was presented. Commissioner Blodgett moved to approve, second by Commissioner Meserve; 2-0 vote approved.

Payment Authorization – A payment authorization request for Maine Veterinary Medical Center in the amount of \$3,014.13 for emergency care for K-9 Bear was presented. Commissioner Blodgett moved to approve, second by Commissioner Meserve; 2-0 vote approved.

Bid Opening – Bids were received in response to a Request For Proposals for a Behavioral Health Liaison contract. The Commissioners opened the bids and announced the bidders as follows: Volunteers of America (\$149,499), Sweetser (\$190,418), TruCare of Tampa, FL, and Lincoln Center of Audobon Center, PA (\$90,000). Sheriff Brackett requested time to review the bids and to prepare a recommendation to submit to the Board at a future meeting. Commissioner Blodgett moved to approve tabling the decision, second by Commissioner Meserve; 2-0 vote approved.

Executive Session: Discussion of Personnel-1MRSA 405 (6) (A)

Commissioner Blodgett moved to enter Executive Session, second by Commissioner Meserve; 2-0 vote approved. Out of Executive Session, no votes were taken.

There being no further business, the meeting was adjourned to the 17th day of December 2024 A.D.

ATTEST: 
County Administrator