

## STATE OF MAINE

At a meeting of the County Commissioners, begun and holden in Wiscasset, within and for the County of Lincoln, on the fourth day of June 2024 by adjournment from the twenty-first day of May 2024.

Present: William B. Blodgett  
Hamilton Meserve  
Mary Trescot

### Minutes

**May 21, 2024-** Commissioner Blodgett moved to approve, second by Commissioner Meserve; 3-0 vote approved.

### Finance Department

#### Warrants

On behalf of Finance Director Michelle Richardson, County Administrator Carrie Kipfer presented for approval accounts payable warrant #56 for \$209,148.06. Commissioner Blodgett moved to approve, second by Commissioner Trescot; 3-0 vote approved.

Accounts Payable warrant #58 for \$263,240.42 was presented. Commissioner Meserve moved to approve, second by Commissioner Meserve; 3-0 vote approved

Payroll warrant #2024-11 for \$225,675.33 was presented for approval. Commissioner Blodgett moved to approve, second by Commissioner Trescot; 3-0 vote approved.

A contract renewal for bulk fuel oil purchase with M.W. Sewall was presented for approval. The contract begins May 30, 2024 and remains in effect through May 31, 2025 at the rate of \$3.149 per gallon. Commissioner Blodgett moved to approve, second by Commissioner Trescot; 3-0 vote approved.

### Sheriff's Department

**Jail Count** –Chief Deputy Rand Maker reported the jail count as follows: Lincoln 20, Sagadahoc 22, Knox 32, Penobscot 62, Waldo 28, Androscoggin 16, Oxford 01, and Federal 04 for a total of 187.

**Animal Control Contract** – Chief Deputy Maker presents an Animal Control contract renewal for the Town of Damariscotta. The contracts reflect an update in cost plus indemnification language changes. Commissioner Blodgett moved to approve, second by Commissioner Trescot; 3-0 vote approved.

**Purchase Authorization** – A quote from Motorola Solutions in the amount of \$34,552 for the purchase of eight body-worn cameras and five years of annual subscription fees (\$8,056 year one, \$6,624 subsequent years) was presented for approval. Commissioner Trescot moved to approve, second by Commissioner Blodgett; 3-0 vote approved.

**Purchase Authorization** – A quote in the amount of \$45,060.00 from Quirk Ford of Augusta for the purchase of a 2024 Ford Police Interceptor SUV was presented. This vehicle would replace one of the previously approved Ford Hybrid Interceptors that is still on order. Sheriff Brackett has decided to halt ordering new hybrid vehicles for now. Commissioner Meserve moved to approve, second by Commissioner Trescot; 3-0 vote approved.

A quote in the amount of \$42,297.00 from Quirk Ford of Augusta for the purchase of a new 2023 Ford F150 4WD Super Crew pickup was presented. This vehicle would also replace one of the previously approved Ford Hybrid Interceptors that is still on order. Commissioner Trescot moved to approve, second by Commissioner Blodgett; 3-0 vote approved.

Chief Deputy Maker reports that two Ford Hybrid SUV cruisers in the current fleet have experienced repeated mechanical failures. One vehicle has been at the dealer service department for many months and a repair still has not been identified. Chief Deputy Maker has been in talks with the Ford Customer Care center in regards to an opportunity to sell both vehicles back to Ford. The Commissioners accepted the recommendation that Administrator Kipfer work collaboratively with the Sheriff's Office to find the best possible arrangement to resolve the issue and to replace these vehicles in the fleet. Commissioner Blodgett moved to approve, second by Commissioner Trescot; 3-0 vote approved.

### **Emergency Management**

**EMPG Grant** – EMA Director Maury Prentiss reports that the FY2025 Emergency Management Planning Grant amount is estimated to be \$63,742.93. Director Prentiss plans to apply for the grant to be used exclusively for departmental staff wages. Commissioner Blodgett moved to approve, second by Commissioner Trescot; 3-0 vote approved.

**Project Lifesaver Grant** – Director Prentiss notified the Board of a grant opportunity through the Alzheimer's Association that would be eligible to support the Project Lifesaver program. Up to \$6,000 is awardable and could be used to purchase additional receivers to be used on user location searches. Commissioner Blodgett moved to approve applying for the grant, second by Commissioner Trescot; 3-0 vote approved.

### **District Attorney's Office**

**Hiring Recommendation** – Office Supervisor Amanda Charlton presents a recommendation to hire Brianna Edwards of Waldoboro for the position of Legal Secretary to begin on June 10, 2024. Commissioner Blodgett moved to approve, second by Commissioner Trescot; 3-0 vote approved.

### **Communications**

**Hiring Recommendations** – On behalf of Communications Director Tara Doe, Administrator Kipfer presents a recommendation to extend a conditional offer of employment to Cassandra Kibler of Waldoboro for a dispatch position. The conditional offer is pending additional position background testing requirements. Commissioner Blodgett moved to approve, second by Commissioner Trescot; 3-0 vote approved.

**Employee Resignation** – Reserve Communications Officer Lana Ferry has submitted her resignation effective June 3, 2024. Commissioner Trescot moved to accept, second by Commissioner Blodgett; 3-0 vote approved.

**Administrator**

**Purchase Authorization** – Administrator Kipfer presented a purchase request for four Toughbooks mobile laptops for our Sheriff’s Office cruisers. These are planned replacements of existing units that have ended their life cycle. Commissioner Blodgett moved to approve the purchase, second by Commissioner Trescot; 3-0 vote approved.

**Purchase Authorization** – Administrator Kipfer presents a purchase request for a renewal to the Artic Wolf Cybersecurity Managed Risk Platform and licenses for county employees. This is a continuation of an existing contract for a period of twelve months at a cost of \$28,954.50 through Burgess Technology Services. Commissioner Trescot moved to approve the purchase, second by Commissioner Blodgett; 3-0 vote approved.

**Hiring Recommendation – Summer Intern** –Administrator Kipfer requests permission to hire high-school student Brianna Prentiss as a summer intern, beginning June 17, through the end of August at the intern rate of pay. She will complete work for a variety of departments during her weekly schedule. Commissioner Trescot moved to approve, second by Commissioner Blodgett; 3-0 vote approved.

**Executive Session: Discussion of Legal-1MRSA 405 (6) (E)**

Commissioner Meserve moved to enter into Executive Session, second by Commissioner Blodgett; 3-0 vote approved. Out of Executive Session, no votes taken.

**Executive Session: Discussion of Personnel-1MRSA 405 (6) (A)**

Commissioner Meserve moved to enter into Executive Session, second by Commissioner Blodgett; 3-0 vote approved. Out of Executive Session, Commissioner Trescot moved to approve a payroll request make by an employee in the Sheriff’s Office, second by Commissioner Blodgett; 3-0 vote approved.

There being no further business, the meeting was adjourned to the 18th day of June, 2024 A.D.

ATTEST:  \_\_\_\_\_  
County Administrator