

**OFFICE OF  
LINCOLN COUNTY COMMISSIONERS**

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[WWW.LINCOLNCOUNTYMAINE.ME](http://WWW.LINCOLNCOUNTYMAINE.ME)



**District One**  
Hamilton W. Meserve  
Southport, Maine

**District Two**  
William B. Blodgett  
Waldoboro, Maine

**District Three**  
Mary R. Trescot  
Damariscotta, Maine

**Lincoln County Maine  
Opioid Settlement Funds**

To ensure that organizations have the opportunity to make an impact on the community and opioid-related issues, Lincoln County Maine is accepting applications for funding requests. This application is available to agencies and organizations that focus on the list of Opioid Remediation uses outlined in the Settlement Documentation, Exhibit E and the Maine Subdivision 2023 Memorandum of Understanding Regarding Opioid Settlement Funds. Funds may be made available to Lincoln County organizations to address the detrimental effects of the opioid/overdose crisis currently experienced in Lincoln County and to help protect the community from such adverse effects.

The first round of funding requests that are received will be reviewed after December 31, 2024. Funding requests received after this date will be reviewed on a subsequent date if funds are still available. The expected amount of funding available is \$200,000. Changes to this schedule or the funding amount may be made at the discretion of the County Commissioners, whose authority will be final in all matters relating to this funding opportunity.

**Guiding Principles for Use of the Opioid Settlement Funds**

1. Apply the Opioid Settlement Funds to address detrimental effects of the opioid/overdose crisis currently experienced in Lincoln County Maine and to help protect the community from such negative effects in the future.
2. Provide services related to Opioid Use Disorders (OUD) and co-occurring substance use disorder (SUD) and Mental Health (MH) conditions to all communities and residents in Lincoln County Maine with respect, dignity and equity while supporting culturally appropriate services and programs.
3. Whenever possible, use existing resources in order that Opioid Settlement funds can be directed to addressing gaps in services and maintaining and enhancing established programs and activities.
4. Support additional services which complement and/or enhance existing programs while avoiding unnecessary duplication of effort.
5. Provide sustainability for proven and effective services for expiring grant programs.
6. Collaborate with community organizations to develop, implement, and sustain services to the community.

Preference will be given to proposals that use evidence-based practices, promote integration and collaboration in treatment across systems, target Lincoln County's most high-risk populations (e.g. prior overdose history, historically marginalized populations, unhoused or unstably housed, rural residents, criminal-legal system involvement) and/or promote racial equity.

Applicants are strongly encouraged to review the Maine Subdivision 2023 Memorandum of Understanding Regarding Opioid Settlement Funds. Per the MOU, indirect costs are not an allowable expense.

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**Member Information: Fill in blanks based on the instructions in red.**

<b>Organization Name:</b>	
<b>Primary Contact Person:</b> <span style="color: red;">The key person for grant reporting and project implementation</span>	<b>Primary Contact Email:</b> <span style="color: red;">Please include an e-mail that is checked regularly</span>
<b>Mailing Address:</b>	<b>Contact Phone Number(s):</b> 1. 2.
<b>Total Amount Requested</b> <span style="background-color: yellow;">(maximum request can be for 18 months):</span>	

**Project Narrative:** Describe the project for which you are requesting funds. Please be specific. Feel free to add or attach additional pages as needed. All applications will be reviewed, final discretion is determined by Lincoln County Commissioners.

**Please address each of the following in your narrative:**

- **Who** is the target audience? *(age range, demographics, etc.)*
- **What** is the activity/event/program? *(a detailed description is required)*
- **How many** participants are expected?
- **What** community need is this project addressing and how will you measure outcomes?
- **How** will you gather community support for the program?
- **Where** will the activity/event/program occur? *(if not known, please explain the plan for securing a location)*
- **When** is the anticipated date or timeframe for the activity/event/program?
- **How** will you sustain this initiative after opioid settlement funds?
- **How** is this proposal relevant to opioid settlement funds Exhibit E?
- **Total cost** of the project and the amount of funds requested.

<b>Program Name:</b>	
<b>Expected Program Start/End Date:</b>	
<b>Program Location:</b>	<input type="checkbox"/> Countywide (check countywide if not proposing to serve specific communities)
<b>Projected Number of People Served:</b>	
<b>Communities Served:</b>	

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**Project Narrative** *(Please include a general narrative for your project, including all proposed activities.)*

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**Project Evaluation & Outcomes** *(Please include information about how you plan to assess your program's impact, data collection, outcomes, etc.)*

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**Budget Submission**

Please fill out the Budget Form below for your proposal for a maximum of **18 months**.

This Proposal should include all line items that you are asking for funding, please be as specific as possible.

Budget Item	Proposed Funding From This Grant	Funding From Other Sources (please identify)	Total
<b>Total Opioid Settlement Funds Requested =</b>			

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**Grant Requirements**

- **Agency Eligibility/Application Process**
  - Any organization (priority will be given to organizations headquartered in Lincoln County Maine)
  - Proposal must be for programming located in Lincoln County Maine.
  
- **Oversight/Monitoring**
  - You must comply with grant requirements which include fiscal requirements as well ongoing monitoring. An organization representative will be required to submit a quarterly grant update to the Lincoln County Board of Commissioners and be available to attend periodic Board meetings if requested.
  
- **Entry Fees/Fundraiser Events**
  - Funds **CANNOT** be used for events that charge the participant an entry fee or for fundraising events.
  
- **Restrictions on Use of Funds**
  - Funds cannot be used to INDIRECT COSTS
  - Funds must be used for Opioid Remediation as detailed in Exhibit E
  - Funds must be used for a new or expanded program; cannot be used to supplant existing funding.
  
- **Evaluation**
  - Grant awardees must participate in evaluation efforts. An evaluator will be assigned to your project—this may include time to discuss program objectives, providing data and other information as needed.
  
- **Notice of Event/Allowable Expenses**
  - You must give the County two weeks' notice before any event/activity/program.
  - Appropriate notice will be given to the public in advance of planned events to increase awareness.
  
- **Funding Tagline**
  - Any promotional materials should include the statement: ***“This project is made possible through the Lincoln County Opioid Settlement Funds.”***
  
- **Grant Reporting**
  - An organization representative will be required to submit a quarterly grant update to the Lincoln County Board of Commissioners and be available to attend periodic Board meetings if requested.