

STATE OF MAINE

At a meeting of the County Commissioners, begun and holden in Wiscasset, within and for the County of Lincoln, on the fifteenth day of October 2024 by adjournment from the first day of October 2024.

Present: William B. Blodgett
Mary Trescot
Hamilton Meserve

Minutes

October 1, 2024- Commissioner Blodgett moved to approve, second by Commissioner Trescot; 3-0 vote approved.

October 2, 2024- Commissioner Blodgett moved to approve, second by Commissioner Meserve; 3-0 vote approved.

Finance Department

Warrants - Finance Director Michelle Richardson presented for approval accounts payable warrant #83 for \$283,874.77. Commissioner Blodgett moved to approve, second by Commissioner Trescot; 3-0 vote approved.

Director Richardson presented payroll warrant #2024-20 for \$251,146.97. Commissioner Blodgett moved to approve, second by Commissioner Trescot; 3-0 vote approved.

Director Richardson presented an Audit Engagement Letter from RHR Smith for the FY2024 Financial Audit. The cost of the regular Financial Audit is \$10,500 and the Single Audit is up to \$5,000. Commissioner Blodgett moved to accept the Engagement Letter and authorized Director Richardson to sign on behalf of the Board, second by Commissioner Trescot; 3-0 vote approved. Commissioner Blodgett moved to approve the cost of up to \$15,500 for both audits, second by Commissioner Trescot; 3-0 vote approved.

A purchase authorization to engage Safety Kleen in disposal of waste oil and sludge collected by the Recycling Center for a cost of \$5,500 was presented. Commissioner Blodgett moved to approve, second by Commissioner Trescot; 3-0 vote approved.

Presented on behalf of the Emergency Management Department is the FY24 Homeland Security Grant in the amount of \$113,450. Commissioner Blodgett moved to accept the grant, second by Commissioner Trescot; 3-0 vote approved.

Director Richardson presented a request to accept estimates (RFP) for work needed at the Recycling Center. The recent purchase of a 2014 box truck that has a box slightly larger than the previous box truck will not fit into the Mechanic's shop because the roll-up door is too low. Ms. Richardson requests to have a building contractor modify the existing door to allow the truck box to pass safely through the doorway. Commissioner Blodgett moved to approve accepting proposals, second by Commissioner Meserve; 3-0 vote approved.

An employee benefit provider, AFLAC, is presenting their coverage options to Lincoln County employees at an upcoming meeting. The cost of the benefits will be paid exclusively by the employee and these benefits will be completely voluntary. Commissioner Trescot moved to approve making these benefits available, second by Commissioner Blodgett; 3-0 vote approved.

A renewal for the Recycling Brokerage Services with Casella Waste was presented. The contract is scheduled to begin on November 1, 2024 for a term of five years. Commissioner Trescot moved to approve, second by Commissioner Blodgett; 3-0 vote approved.

Sheriff's Department

Jail Count – Sheriff Todd Brackett reported the jail count as follows: Lincoln 12, Sagadahoc 29, Knox 26, Penobscot 55, Waldo 25, Androscoggin 09, and Federal 09 for a total of 165.

Payment Authorization – Sheriff Brackett presents a payment authorization from Emergency Veterinary Medical Center in the amount of \$3,227.90 for K-9 Zeke. Commissioner Blodgett moved to approve, second by Commissioner Trescot; 3-0 vote approved.

K-9 Medical Insurance Discussion – Sheriff Brackett asked the Board to consider the option to purchase medical insurance coverage for the two K-9 members of the Sheriff's Office. Three different examples were provided for costs and coverage limits. The Commissioners requested more information and Sheriff Brackett has agreed to present that at a future meeting.

Mental Health Liaison RFP – Chief Deputy Rand Maker presented a request to issue a Request for Proposal for the newly created Mental Health Liaison contracted position. This addition to the department was approved during the FY24 budget process and Opioid Settlement Funds will be used to pay a portion of the costs. Commissioner Trescot moved to approve finalizing the RFP with County Administrator Carrie Kipfer and issuing it for proposals, second by Commissioner Blodgett; 3-0 vote approved.

Operation Stonegarden Grant (OSGP) – Sheriff Brackett presented the FY24 OSGP award document in the amount of \$142,500. This grant provides funds for overtime shifts and vehicle usage specific to border security and community safety in partnership with US Border Patrol. Some of the funding will be passed through to Damariscotta Police and Wiscasset Police for their expenses. Commissioner Trescot moved to approve accepting these grant funds, second by Commissioner Blodgett; 3-0 vote approved.

LCRPC

Wiscasset Contract Renewal – Executive Director Emily Rabbe presented a FY25 contract renewal with the Town of Wiscasset to provide Planning Services. The total contract is \$30,000 and identifies three specific areas of focus requested by the Town. Commissioner Blodgett moved to approve renewing the contract, second by Commissioner Trescot; 3-0 vote approved.

Communications

Employee Resignation – On behalf of Communications Director Tara Doe, County Administrator Carrie Kipfer presented an employee resignation from Deputy Communications Director Robert Bickford, effective October 29, 2024. Commissioner Blodgett moved to accept the resignation with regret, second by Commissioner Trescot; 3-0 vote approved. Approval to post the vacancy was granted.

Administrator

Payment Authorization – Administrator Kipfer presented an invoice from Pelham Auto Group in the amount of \$27,500 for a 2014 International box truck for the Recycling Department. This truck will replace the current box truck that is in poor condition. Commissioner Blodgett moved to approve, second by Commissioner Trescot; 3-0 vote approved.

CLC YMCA Community Navigator – An update from the Q3 activities with the Community Navigator program was reviewed. The number of clients engaged and the towns in Lincoln County assisted were discussed, as well as recent outreach to an inpatient recovery center that is located in Lincoln County.

Executive Session: Discussion of Legal-1MRSA 405 (6) (E)

Commissioner Blodgett moved to enter Executive Session, second by Commissioner Meserve; 3-0 vote approved. Out of Executive Session, no votes were taken

Executive Session: Discussion of Personnel-1MRSA 405 (6) (A)

Commissioner Blodgett moved to enter Executive Session, second by Commissioner Trescot; 3-0 vote approved. Out of Executive Session, no votes were taken.

There being no further business, the meeting was adjourned to the 5th day of November 2024 A.D.

ATTEST: 
County Administrator